

**OXFORD MAYOR AND COUNCIL  
REGULAR MEETING  
MONDAY, MARCH 4, 2019 – 7:00 P.M.  
CITY HALL  
A G E N D A**

1. Call to Order, Mayor Jerry D. Roseberry
2. Invocation
3. Pledge of Allegiance
4. Motion to accept the Agenda for the March 4, 2019 Mayor and Council Regular Meeting.
5. **CONSENT AGENDA**
  - a. \* Minutes of the Regular Meeting of February 4, 2019.
  - b. \* Minutes of the Work Session February 18, 2019.
  - c. \* Minutes of the Downtown Development Authority January 24, 2019.
  - d. \* Minutes of Planning Commission January 8, 2019.
  - e. \* Minutes of Trees, Parks, and Recreation December 11, 2018.
6. \* Mayor's Report
  - a. On 2/27/19 the city received a new ten-year forecast from MEAG and an updated report on solar generation from ECG. That information, along with the Sustainability Committee Report, will be discussed at a city council work session on March 18. This material is being provided to council members via email and/or printed copy. The electric fund is a very important part of the city's financial future (30% of General Fund) and taking the time necessary to understand all the implications of changes (possibly precedent setting) to that fund is time well spent. The PSC doesn't regulate municipal electric rates because it expects municipal leaders to represent all city residents in a fiscally responsible manner.
7. Planning Commission Recommendations/Petitions.
8. Citizen Concerns.
9. **City Solicitor** – Council will make the appointment for the position of City Solicitor. The appointee will serve for the remainder of 2019.
10. **Moore Street Sidewalk Project** – Council will continue discussions regarding the city's plan to install a sidewalk along the south side of Moore Street from Longstreet Circle to Emory Street (Hwy 81). During the February work session, the Council discussed the Planning Commission's recommendation to install the sidewalk to the existing raised crosswalk near the soccer field.

11. **107 W. Clark Street Renovation Project** – The *ad hoc* Yarbrough House Renovation Committee will report on the progress of the 107 W. Clark Street Renovation Project.

12. **Committees for FY2020 Operating Budget and Capital Budget** – The Mayor will appoint Council committees to draft the FY2020 Operating Budget and the Capital Budget.

13. **Invoice Approval**

**INVOICES OVER \$1,000.00**

VENDOR	DESCRIPTION	AMOUNT
<b>MONTHLY</b>		
<b>Blue Cross Blue Shield</b>	Health Insurance Employees (03/1/2019 – 4/1/2019)	7,917.51
<b>City of Oxford Utilities</b>	City Hall/Maintenance Facility/Old Church/Pump Station on Richardson/107 W. Clark St. Utilities for (Bill Date 2/27/2019)	1,866.09
<b>Georgia Municipal Association</b>	GMEBS/Retirement Trust Fund (Feb Inv. 351106)	6,491.75
<b>Latham Home Sanitation Co. Inc</b>	Waste removal services for January Inv Date 2/1/19	6,891.38
<b>Master Card</b>	Mastercard charges for Domain renewal fee, Hotel fees clerks training (Stacey/Connie); GRWA conference (Jody); Arbor Day (Tree Board) other miscellaneous.	1,023.14
<b>NC Board of Commission</b>	Monthly Water charges for January 2019	13,246.00
<b>NC Board of Commission</b>	Monthly Water charges for February 2019	13,723.00
<b>NC Water &amp; Sewerage Auth.</b>	Sewer Fees/Plant Operation & Mtn. 12/28/19 - 1/30/19	6,660.73
<b>NC Water &amp; Sewerage Auth.</b>	Sewer Fees/Plant Operation & Mtn. 1/30/19 - 2/27/19	6,660.73
<b>Sophicity</b>	Monthly IT Services	1,858.60
<b>Southeastern Power Admin.</b>	SEPA energy cost (Jan) Inv. B-19-0957	3,570.43
<b>PURCHASES/CONTRACT LABOR</b>		
<b>AT &amp; T</b>	Monthly Phone Services Bill Date 1/29/19	1,007.74
<b>McNair McLemore Middlebrooks &amp; Co</b>	Preparation of annual W-2's, review of 2018 financial statements prior to audit firm, depreciation entry assistance, etc.	3,504.00
<b>NC Board of Commissioners</b>	Commercial Brush Recycle	1,139.40
<b>Steven Hathorn P.C</b>	Municipal Judge legal services first quarter.	1,250.00
<b>C. David Strickland</b>	Legal Services	1,336.86
<b>WOCO Pep Oil</b>	Fuel/Diesel charges for February Inv#09179	3,425.15
<b>APPROVED CONTRACTS</b>		
<b>HCS Services LLC</b>	Asbury Street Park Invoice Date 2/4/19	68,273.00
<b>Jarod Environmental Inc.</b>	2" Trash pump w/ suction hose; 1-1/2" volt pump w/discharge hose & adapters.	2,968.00

<b>Jordan Engineering</b>	INV 14987, 14988, -Asbury Park Change order 2/ INV 14989 – Support Calculation of Oxford Right-of-way; INV 14990 – Moore St. Sidewalk Deed and Plat research, right of way determination; INV 14991 R/W tracing, review, cad, research, Right-of-way reconstruct GDOT maps on HWY 81/ INV 14992 Sewer Areas 1 and 3	3,242.50
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**14. Executive Session**

**15. Adjourn**